

## Appendix B: Applicant Questions Regarding Farm Labor Housing (FLH) Process

- 1) How did you prepare for submitting your farm labor housing application?
  - a. Who was on your team?
  - b. How did you obtain information regarding submittal requirements?
    - i. Handouts
    - ii. Website
    - iii. Other
- 2) Was the application in-take process clear?
  - a. Were the steps involved in the review process and the timing of those steps clearly explained to you at the time you submitted your application?
- 3) Was your application accepted the first time you tried to submit it or were you asked to bring in additional information before the entire application could be taken in?
  - a. If more information was needed, what was that information?
- 4) Once the application was submitted, how long did it take staff to determine whether your application was considered complete?
  - a. Once your application was determined to be complete, was the remainder of the review process clearly explained to you?
- 5) What obstacles or bottlenecks did you experience during the review process?
- 6) At what level did those bottlenecks occur?
  - a. County level?
    - i. Planning
    - ii. Building
    - iii. Environmental Health
    - iv. Public Works
  - b. Special District level?
    - i. Coastside Water District
    - ii. Fire (Cal Fire)
    - iii. Other
  - c. Coastal Commission level?
  - d. Other?
- 7) What about the overall review process did you not understand?
- 8) What aspects of the process would have been helpful to understand earlier?
- 9) What information did you need that you did not have?
  - a. Technical information
  - b. Policy information
    - i. General Plan policies, Local Coastal Program policies, Zoning regulations
      1. Zoning Ordinance Section 6350 and 6355A
      2. Zoning Chapter 20A.2
        - a. Environmental Quality Criteria

## Applicant Questions – Farm Labor Housing

- b. Site Design Criteria
- c. Utilities Criteria
- d. Water Resources Criteria
- e. Scenic Resources Criteria
- f. Agricultural Resources Criteria
- g. Water Supply Criteria
- h. Conversion of Agricultural Lands Criteria
- i. Agricultural Land Management Plan

### 3. Other

- 10) How long did it take you to compile the required information prior to submitting the application and did you need to hire consultants to help you?
  - a. If you hired consultants, what type of expertise did they have?
  - b. Was it difficult to find the consultants that you needed to assist you?
- 11) How much did it cost to compile the required information – either in consultant fees or in your own time?
- 12) Was the County’s informational material, including handouts and the website, helpful to you and did it accurately reflect the level of detail you needed to provide in the application?
- 13) Was County staff helpful to you prior to and during the application process?
  - a. How many times did you need to consult with staff prior to submitting the application?
  - b. How many staff members did you speak with prior to submitting your application?
  - c. When you consulted with staff, was it at the Redwood City office or at the Coastsides office?
  - d. Did you make an appointment for the consultation or did you do it on a “walk-in” basis?
- 14) Once the application was submitted, how long did it take to get a final decision?
  - a. Did you need to return to the Agricultural Committee or Planning Commission more than once, and if so, how many times, and with what type of additional information?
- 15) What can County staff do to help make the FLH application process more easily understood and smoother for applicants?
- 16) Are there any general comments you’d like to add or topics you’d like to discuss that we haven’t covered?