

San Mateo County Community Action Agency Board

Tuesday, February 21, 2023

8:30 a.m. – 10:00 a.m.

Virtual Meeting via Zoom

Minutes

Board members present	Supervisor Corzo, Marci Dragun, Teri Chin, Laura Escobar, Genesis Cerna, Maria Martinez, Laura Marquez, Steven Kraft, Reyna Uriostegui
Staff and Committee Support	Jessica Silverberg, Human Services Agency (HSA), Tammie Sweetser (HSA), Marianne Tessier (HSA), Jenel Lim (HSA), Laura Bent (Samaritan House), La Trice Taylor (Samaritan House), Amanda Echevarria (Spanish Interpreter), Jacki Rigoni
Topic	Discussion
Welcome & Introductions	Supervisor Corzo called the meeting to order at 8:33 am. Introductions were conducted.
Public Comment	No public comments.
Quorum	Quorum met.
Resolution Authorizing Virtual CAA Board Meeting	Adopt a resolution finding that the ongoing COVID-19 pandemic state of emergency continues to present imminent risks to the health or safety of attendees and that it continues to directly impact the ability of members of the San Mateo County Community Action Agency (CAA) to meet safely in person <ul style="list-style-type: none">● Motion made by: Teri Chin● Seconded by: Marci Dragun● Vote:<ul style="list-style-type: none">○ AYES: Supervisor Corzo, Marci Dragun, Teri Chin, Laura Escobar, Genesis Cerna, Maria Martinez, Laura Marquez, Steven Kraft, Reyna Uriostegui○ NOES: none○ ABSTAIN: none○ Motion approved
Approval of Minutes	Minutes were reviewed from the November 16, 2022 CAA Board meeting. <ul style="list-style-type: none">● Motion: Approve minutes from the November 16, 2022 CAA Board meeting.● Motion made by: Marci Dragun● Seconded by: Steve Kraft● Vote:<ul style="list-style-type: none">○ AYES: Supervisor Corzo, Marci Dragun, Teri Chin, Laura Escobar, Genesis Cerna, Maria Martinez, Laura Marquez, Steven Kraft, Reyna Uriostegui○ NOES: none○ ABSTAIN: none○ Motion approved
Guest Presentation, Core Service Agency:	<ul style="list-style-type: none">● Samaritan House● Some names by which you may know our Samaritan House programs:

Samaritan House
Laura Bent and La Trice
Taylor, Samaritan House

- Safe Harbor Shelter
- Worker Resource Center
- Kids Closet
- Client Services & Financial Empowerment
- Free medical & dental clinics
- Holiday program
- Food services
- Client Services
 - Our Client Service department functions as the Gateway to all other Samaritan House programs.
 - Office Locations
 - San Mateo office: serves Belmont, Burlingame, Foster City, Hillsborough, Millbrae, San Carlos, San Mateo
 - East Palo Alto office: serves East Palo Alto and Menlo Park
 - NEW: Burlingame Annex
 - Evaluate Needs
 - Assess and determine eligibility for financial assistance, such as late rent, deposits, utilities, car repairs, etc.
 - Register for food supports, such as grocery pantry, hot meals, Dining Room, Mobile Meals, etc.
 - Assess and refer to other SH Programs, such as clothing, medical & dental care, shelter, etc.
 - Largest service: Information and referral to partner agencies
- Children's Services
 - Kids Closet
 - Project Wee Care
 - Kids Meals
- Worker Resource Center
 - In downtown San Mateo
- Safe Harbor Shelter
- Free clinics
 - We provide free health care services to those over the age of 18 who have no insurance. The clinics offer primary and specialty medical, dental, vision, and mental health care.
 - 2 Locations: San Mateo & Redwood City
 - Professional medical & dental direction, and significant support from volunteers
 - Food Pharmacy
- Food services
- To contact:
 - Samaritan House at 650-347-3648
 - Samaritan House South at 650-294-4312
 - Visit us online at www.samaritanhousesanmateo.org for more information.
 - Email us at info@samaritanhousesanmateo.org.
 - Visit our offices
- Questions?
 - Are there similar services for clothes in Pacifica?
 - Reach out to Pacifica Resource Center. If they do not have a clothing program, they may be able to connect you to another resource.

	<ul style="list-style-type: none"> ○ For the medical clinics- do they serve people from anywhere in the county? <ul style="list-style-type: none"> ▪ Yes! ○ Kids Closet: would a resident from Redwood City be able to go? <ul style="list-style-type: none"> ▪ Kid Closet is restricted to those in our service area, but contact the local Core, Fair Oaks Community Center, to ask about similar services in Redwood City. ○ Concerns expressed regarding some experiences requesting emergency financial assistance. <ul style="list-style-type: none"> ▪ HSA staff will ask Fair Oaks Community Center to follow up to understand the specific concerns and identify applicable resolutions.
<p>Community Action Agency Program Updates La Trice Taylor, Samaritan House</p>	<p>Samaritan House staff reviewed the CSBG 2022 program reports and updates, including services provided, clients served, financial reports, and customer service survey results.</p> <p>Reviewed reports, showing that from January 1, 2022 through December 31, 2022, the CSBG 2022 grant has served 109 households and 198 individuals have been served (January 1, 2022 – December 31, 2022). Rental assistance and security deposits were the most common type of financial assistance. 100% of known households are still housed 6mo after rental assistance.</p> <p>La Trice also provided a summary of a client story as an example of the way that these CSBG-funded services assist clients.</p> <p>Handouts: Grant Services Overview Report- January 1, 2022 – December 31, 2022, CSBG CAA 2022 Grant CAA Program - Households and Individuals Served by City January 1, 2022 – December 31, 2022, CSBG CAA 2022 Grant CSBG CAA Program - Direct Financial Assistance by City and Type of Assistance CSBG CAA 2022 Grant: January 1, 2022 – December 31, 2022 Homeless Prevention Grants Clients Served and Financial Assistance Provided Calendar Year 2022 1/1/2022 - 12/31/2022 CAA Committee- Follow-up Interview Outcomes Report-Calendar Year 2022 Winter 2022 CSBG Client Story</p>
<p>Community Services Block Grant (CSBG) and CAA Board updates Jessica Silverberg (HSA)</p>	<p>Community Action Plan (CAP)</p> <ul style="list-style-type: none"> ● Every 2 years, the State requires each CAA to complete a Community Action Plan (CAP) about community demographics, needs in our community, what can this funding source do to meet that need, etc. The state provides a specific template with many sections to complete the CAP. ● Before our next meeting (May 16), HSA will write the draft CAP report and will also collect information from community members via a survey, which will include requesting the Core Service Agencies. . We will walk through the draft report at the next meeting and ask for your approval. ● At the May 16th meeting, the CAA will review the CAP and vote to approve. ● The finalized CAP is due to the state on June 30. <p>Due to time constraints, HSA did not provide all of the updates on the CSBG grants listed in the agenda, however documents were included in the agenda packet.</p>

Next Meeting	Next meeting is May 16, 2023, 8:30-10 am. It will be in-person and take place at 400 Harbor Blvd, Belmont.
Adjournment	Supervisor Corzo adjourned the meeting at 10:03 am.